

The ultimate survival guide...

COMMUNITYWESTCHURCH.ORG/CCB




CHURCH
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TRAIL GUIDE




UPDATE MY INFO

 From the Home Page, click on your name in the upper right corner

 Click on "Edit Profile"


 Select the Basic tab to upload a photo and change your birth date, marital status, phone number, and e-mail


 Select the Address tab to edit your mailing address


 Go the extra mile!
Select My Fit to enter your spiritual gifting, abilities, and interests.

FIND PEOPLE

 On the Home Page, select "People"


 Begin typing anyone's name in the search bar

 Select the name of the person that you were trying to find

 You will now see that person's profile and basic information

CONNECT WITH GROUPS

 On the Home Page, select "Groups"

 The groups you've been automatically added to are on the next page


 Select any group name to see what's happening!

There are two ways to find a new group:

 If you know the name of the group you're looking for, start typing it in the search box

 If you are doing a more general search, click on "Advanced Search"

Using advanced search:

 The best way to find a group to serve in is to select "Serving" from Group Type menu

 The best way to find a Missional Fellowship group is to select "Small Group" from the menu